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16 April 1973

MEMORANDUM FOR THE RECORD

SUBJECT: Reorganization of the Office of Security

1. Attached herewith is an organizational chart which incorporates a number of proposed changes in the structure of the Office of Security. The organizational pattern would be primarily based upon functional responsibilities, with separate divisions monitoring clearances, investigations, support, records, physical security, and technical security.

2. The following would be the most important changes from a management standpoint:

- A. There would be a Deputy Director of Security for Personnel Security and Investigations (DD/PSI) with four divisions coming within his sphere of authority.
- B. Personnel Security Division would be responsible for all types of clearances and approvals by the Office of Security--overt and covert.
- C. Support Division would continue with most or all of the responsibilities that are presently assigned to the Operational Support Division. In addition to this, the [REDACTED] would be assigned to this unit, and there would be responsibility for some of the support duties presently assigned to Security Research Staff. It would be all types of support to all elements of the Agency.
- D. Investigations and Polygraph Division would combine the two principal information or fact gathering components. IPD would have the mission

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in life of pulling together a complete package of material, whether the data is acquired through investigative or technical means.

- E. Security Records and Communications Division would remain basically the same; there would be increased emphasis on the microfiche program; and the Records Management Officer would be assigned to this unit.
  - F. The Counterintelligence unit would be assigned to the office of the ADD/PSI, and would operate close to the flow of all types of cases. This unit would also be responsible for FBI liaison, and it might utilize the services of all elements of DDS/PSI.
  - G. The Assistant Deputy Director of Security for Personnel Security and Investigations (ADDS/PSI) would be given prime responsibility for managing or overseeing two of the Divisions, and possibly the CI unit.
3. The following would be the most significant changes in DDS/PTOS:
- A. The Assistant Deputy Director of Security for Physical, Technical and Overseas Security would be given prime responsibility for managing or overseeing at least two of the Divisions, and more or less function as a "Chief of Operations" for overseas programs.
  - B. The Computer Security unit would be assigned to the office of the ADDS/PTOS in order to keep in touch with rapidly advancing technology in the computer security field.

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25X1A 4. Administration and Training Staff might be renamed "Management and Administration Staff" and assume full responsibility for monitoring our programs from a "money, personnel, and planning" standpoint. In effect, the long range planning responsibilities presently performed by [REDACTED] will be assigned to this unit, and Executive and Planning Division will be abolished. Other coordinating responsibilities might be divided between operating components and Management and Administration Staff.

5. At this juncture, the Special Security Center would remain under the cognizance of the Executive Officer, having basic responsibility for security policy in the compartmented field. This would also tie in with responsibilities of the Security Committee, in the general policy area. There are some specific activities that might logically be transferred elsewhere--as with security leaks, unauthorized disclosures, surveys, and morning briefings.

25X1A [REDACTED]

Acting Executive Officer

Attachment

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